

Position Vacancy Notice

Date Posted: 7/6/2010

In-House Working Title: Maintenance Mechanic
Position Number: 1631
Full-Time/Part-Time/Hourly: PRN
Salary-Annual/Hourly: \$10.00 per hour
Today's Date: 7/6/2010
Date Position Available: 7/15/2010
Work Location Address: 110 So. 12th Street Waco, Tx
Hours of Work: 24 hours per week

JOB DESCRIPTION:

Performs semiskilled work in one or more maintenance and building construction trades. Work involves assisting maintaining and repairing buildings, utility systems, stationary equipment, and/or motorized equipment. Perform routine jobs independently, or assists in more complex jobs under close supervision.

EXAMPLES OF WORK PERFORMED:

Performs skilled maintenance and repair work such as carpentry, painting, minor electrical, and plumbing. Drives truck, hauling material and supplies. May repair furniture. Perform related work assigned.

KNOWLEDGE SKILLS & ABILITIES

- Some knowledge of building maintenance and repair; fire and safety regulations. Skill in the use of tools and equipment.
- Ability to follow simple oral and written instruction; to work with others; to read drawings.
- Must have reliable transportation and be able to travel as needed.
- Physical ability to sit or stand for extended periods; lifting up to 50 pounds; some stooping, bending and kneeling and drive a vehicle for travel.

MINIMUM EDUCATION AND WORK EXPERIENCE RQUIRED:

Completion of eighth grade. Should have some experience in building maintenance and repair and some vocational or trade school. Successfully participate, perform, and complete skills required for CPR and First Aid certification.

INTERVIEW TIME AND PLACE:

INTERVIEWS WILL BE SCHEDULED AFTER A REVIEW OF THE QUALIFICATIONS OF APPLICANTS.

Heart of Texas Region MHMR 110 S. 12th Street Waco, TX 76701

Contact: Human Resources Phone: (254) 752-3451 Ext. 1319